

Dial 1-866-244-8528 and, when prompted, enter participant passcode 781927.

Mentoring Sub Committee  
Meeting Agenda  
10/31/2012 3pm-4pm EST

#### Announcements

- Mark stepping down
- TM will take on Nov matching
- another committee member? Alison will contact someone about possible serving in Mark's stead

Is Nancy on the e-mail list?

#### 1. Introductions

#### 2. Plans for 2012/2013

A. Documentation (Lisa): no/ little documentation around the process; pieces of workflow but nothing outlining duties of chair; conference prep tasks, etc. She'll put this together to help out incoming chairs. Hopes to get something together before the spring.

B. Follow-up Survey (Alison): asked for input on draft sent out to be sent out regularly; send any feedback to her directly; she'll send out revision

C. History of the Program (Michelle): currently on Diversity Cte as LACCHA rep; looking at connection between this current program and the possible Mosaic mentorship; interested in past participation (could this research be tied into survey?); when/ how did participation of various constituent groups change? Nancy- IMLS grant proposal submitted for Mosaic Program in collaboration with ARL (which would include internships/ fellowships/ scholarships/ leadership institute/ mentoring component). Possibly develop separate survey for past participants?

#### 3. Matching Duties

- protégées follow up?
- Promote within specific roundtables (listservs)? To the leader list? Nancy could post targeted messages to these lists.
- Elizabeth suggested raising profile in other ways... this is something mid-career archivists should be doing
- Article in Archival Outlook: possible interview of a couple of good matches (In the Loop); statements pulled from survey results
- Michelle: second survey could ask for specific benefits
- Can we use your comments in promoting the program?
- Fellows: Alison and I can put something together to issue call for mentors
- Regionals: can we somehow put calls out at the Regional meetings? Listserv for Regional leaders?
- Develop program brochure? Michelle has a table at NEA;
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